

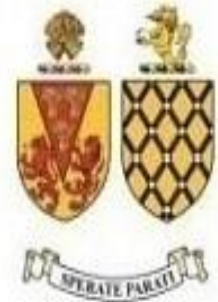
Welcome to
South West Herts
Schools Consortium



Loyauté m'oblige



Loyauté m'oblige



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SWHSC Test Registration

A guide for parents

Follow the link on the home screen:

- You will be prompted to register and complete some initial key details. You must also read and agree to South West Herts Consortium and Applica's Privacy Policies during this process.
- You will then receive a confirmation email where you must verify your account and then log in to complete the application for your child/children.
- Make a note of your password (set it to something memorable!) as you will need to be able to log in and access your account when the Consortium is ready to share the test results with you!

Welcome to South West Herts Schools Consortium



Welcome

We are so pleased you wish to register for your child to sit the South West Herts Consortium Test with us. Please create an account and log in to complete your child's application.

Parent Register

Existing Users

Username or Email address

Password

Remember Me

Login

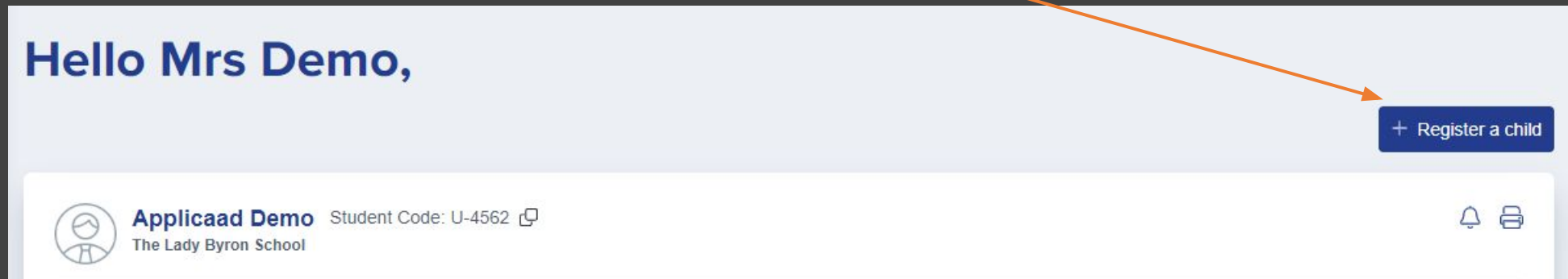
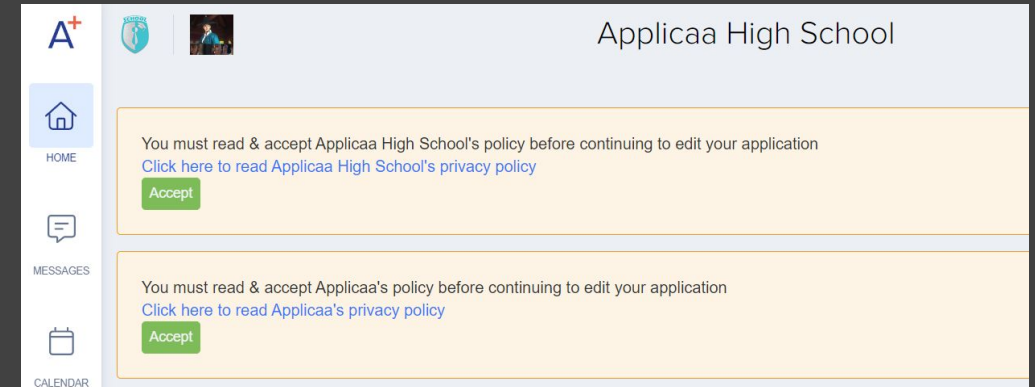
[Forgot your password?](#)
[Trouble logging in?](#)

Please click on the "Parent Register" button to register for an account.

Once you have verified your account you can enter your email address and password here and login as an Existing User on future visits to our site.

Once you're logged in...

- Please read and accept both the SWH Consortium Schools' and Applica's privacy policies
- You can then click to create an application for each of your children, as appropriate



Step 1 Your Child's Details

Complete all fields marked with an asterisk

Child's Religion (if relevant)

If you wish to be considered under religious observance grounds for testing on the reserve day, please provide a letter from your religious leader confirming membership of your particular religious community

Please upload supporting documents

 Add File **Max 100MB**

Upload any evidence for Religious Observance here

Step 2 Parent(s)/Carer(s) Details

Confirm Parental Responsibility and Relationship to the child

Step 3 Child's Welfare and Support Information

If your child has any SEND requirements, please click “yes” and upload the letter of evidence from your child's primary school.


Special Education Needs and Disabilities

Does your child have any Special Education Needs, disabilities (e.g. visual impairment) or other factors for consideration which may require reasonable adjustments to be made to the testing process?*

Please select yes or no from the drop down menu below

Yes

Please upload supporting letter from your child's primary school, setting out the provision required.*

 Add File Max 100MB

Medical Conditions

Does your child have any medical conditions we should be aware of? Please select yes or no*

No Yes

Please list any medical conditions that may affect them on the test day e.g diabetes, asthma, food allergies*

If your child has any medical needs, please list them in the box

Step 4 Child's Current School

! Step 1 Your Child's Details ! Step 2 Parent(s)/Carer(s) Details ! Step 3 Child's Welfare and Support Information ! Step 4 Child's Current School ! Step 5 Test Registrations ! Step 6 GDPR & Agreement Consent

Is your child home schooled?*

If you answer no please pick your child's Primary School from the list.

No

Your child's current Primary School*

Start typing your child's Primary School into the School Name (in full) box and complete the school's full address.

Please note the Post Office Address File (PAF) which is used for all address lookups do not usually use any apostrophes. If the school name has changed and not been updated by the Post Office, please over-type the School Name box with the correct full school name.

The information is updated daily from the Post Office Address File (PAF) and is outside of our control.

School Postcode*

8 character(s) remaining

School Name (in full)*

I can't find the school

Current School*

School Town*

School County

Start typing the name of your child's **primary school** in the box and it will bring up the School name and postcode. Then enter the postcode in the field above.

If you cannot find the name of your child's **primary school**, then please tick the box and manually enter the details

Click the "Current School" box and confirm

Step 5 Test Registrations

Please specify the tests you would like to register your child for.

Please tick all tests you would like to register your child for*
You can apply for one, two or all three tests.
Please click [here](#) for more information

Sports Aptitude

Musical Aptitude

Academic Ability

I confirm that I have checked my child's availability to test on the test dates*
Please click [here](#) to view the test calendar

Yes

I confirm that I have checked my child's eligibility to apply for the Consortium Schools*
Please click [here](#) to for the South West Herts Consortium Schools contact details

Yes

Musical Aptitude - If your child is successful in qualifying for a second round performance assessment, which instrument will will they be playing?*

Select all the tests you wish to apply for.

If you have selected Musical Aptitude, we will need to know what instrument your child will play if they progress to the second round. Please therefore select the instrument from the dropdown list.

Step 6 GDPR & Agreement Consent

Please read and agree to the GDPR & Agreement Consent and the Terms and Conditions.



“Save & Submit” your application (or “Save Progress” if you have not completed all sections).

Press “save” at the end of each section

- You don't have to complete the application all in one go, but be mindful of the deadline for registrations and ensure your form is submitted on time. We cannot accept late applications under any circumstances and you will not be permitted to finish your application, even if you have started it, if you do not do so before the deadline.

✓ **Step 1** Your Child's Details ✓ **Step 2** Parent(s)/Carer(s) Details ! **Step 3** Child's Welfare and Support Information ! **Step 4** Child's Current School ! **Step 5** Test Registrations ! **Step 6** GDPR & Agreement Consent

THIS APPLICATION FORM MUST BE FULLY COMPLETED BY 14 JUNE 2024

Your child's details.

Please ensure that the names you enter on this form are your child's LEGAL names with the same spelling as those you enter on any other forms, especially when applying to the Consortium Schools. These must also match the names and spelling you use when you complete the Common Application Form for your Home Local Authority in October after you have received your child's results. This also applies to your child's Date of Birth.

Eligibility for Testing - Expected Dates of Birth

Your child's Date of Birth will normally be between **1 September 2013** and **31 August 2014**. If your child's Date of Birth is outside this range you will still be able to register, using 1 September however you must email us and notify us of your child's correct Date of Birth. Please note your child can only sit the entrance test ONCE - so if they sit it a year early they will not be able to sit it again the following year.

Your Child's Surname*

Middle Names

Your Child's Date of Birth*

Your Child's Forename*

Your Child's Gender assigned at birth*

Is your child a twin?*
If you have multiple birth children you will need to complete one application form per child.
 Yes No

If you have any questions or need any support:

- Please look at the General FAQs on the website.
- If you have a query that cannot be resolved by the FAQ pages you can email the Test Administration Team at info@swhertschools.org.uk.
- If you wish to speak to one of the schools in the Consortium, please see our Contact Us page
- If you wish to withdraw your child from the entire test process before the test, then please email the Test Administration Team at info@swhertschools.org.uk.
- Please note that if you withdraw your child AFTER the end of registration in June, it will NOT be possible to reinstate your registration and your child will not be permitted to take the test in September. The reason for this is that the answer sheets are pre-printed by the test provider with the names of all registered candidates immediately following close of registration in June. Further, the test centres receive their allocation of candidates in July and all administration with regard to test day is completed PRIOR to the end of the academic year in preparation for test day at the beginning of the new academic year in September.