



Registration for the South West Herts Consortium Schools Tests

The following information will take you through the registration process. Please read from start to finish. This document clearly sets out how you should register, the various stages of registration and what you can expect to see on the website at each point in the procedure.

There are some important “dos and don’ts”. Prior to registering, it would be advisable to familiarise yourself with the process so as to avoid the common errors in registration which are:

- **Failing to activate your account;**
- **Activating your account but failing to input your child’s information and selecting the tests you wish to apply for;**
- **Accidentally withdrawing by clicking on the “withdraw” button without understanding what this button does thereby removing your child from the test process.**

It is very important to read the information on the South West Herts Consortium Schools website <http://www.swhertsschools.org.uk/> before registering.

You will be asked to register for the tests by logging on to the Parent Portal using a password. Your username is your email address and your password should be memorable and secure.

Once you register, you must log on to the secure web page regularly to view updates.

Please see the [calendar](#) for information on timescales and deadlines. Please remember that it is your responsibility, as a parent/carer, to log on to the Parent Portal to view the information at the appropriate times throughout the testing process.

How to register online for the Consortium test.

1. Click on the link for registration.

This is the registration website where you either register for the first time or log in once registered.

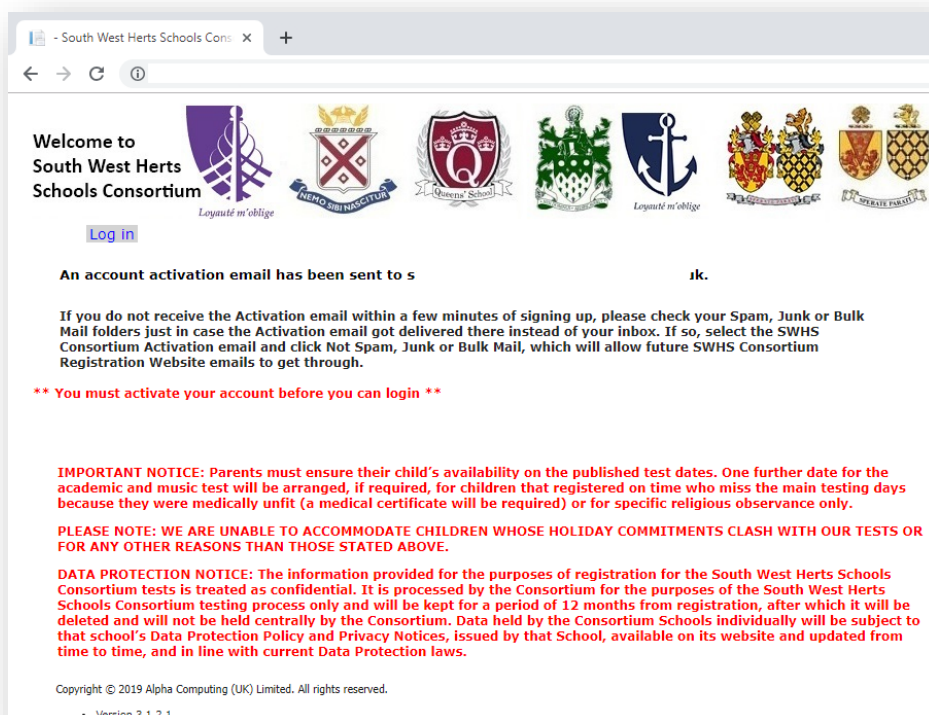
The screenshot shows a web browser window with the title 'Log in to the South West Herts Schools Consortium'. The page features a header with the consortium's name and several school crests. Below the header, there is a 'Welcome to South West Herts Schools Consortium' message. A link 'Register Now' is provided for users not yet registered. For existing users, there is a 'Log in' section with fields for 'User name (email address)' and 'Password', and a 'Remember me?' checkbox. A 'Forgotten password?' link is also present. A blue 'Sign in' button is at the bottom of the login section. A 'DATA PROTECTION NOTICE' is displayed in red text, stating that registration information is confidential and will be kept for 12 months. The footer includes copyright information for Alpha Computing (UK) Limited, 2019, and the version number 3.1.2.1.

2. As you have not registered yet, click on 'Register Now'.

Complete by inserting your name and email address. Please input a password which should be memorable and secure. It is really important that you use an email address in frequent use as you will not be able to change it after registering. This is your username. Please choose a password that is easy to recall since you will need to use both to access your child's test information.

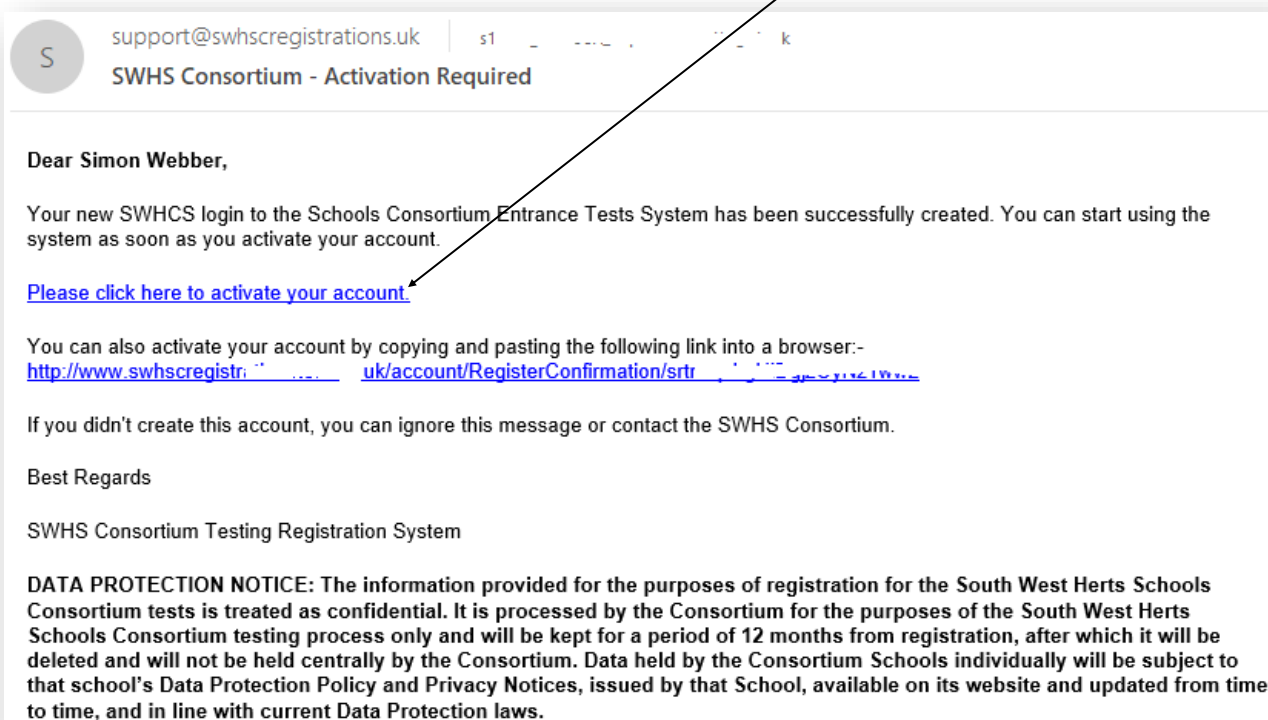
The screenshot shows a web browser window with the title 'Register for Tests - South West Herts Schools Consortium'. The page features the same header as the login page. Below the header, there is a 'Welcome to South West Herts Schools Consortium' message. A 'Register for Tests' section is highlighted, with a red warning: '** Please do not register more than once. **'. A contact email 'swhsconsortium@gmail.com' is provided for registration issues. The registration form includes fields for 'Your Name' (filled with 'Simon Webber'), 'Email Address' (filled with 's@ebbe.co.uk'), 'Verify Email Address' (filled with 's@ebbe.co.uk'), 'Password' (masked with dots), and 'Confirm password' (masked with dots). A blue 'Register' button is at the bottom of the form. A 'DATA PROTECTION NOTICE' is displayed in red text, identical to the one on the login page. The footer includes copyright information for Alpha Computing (UK) Limited, 2019, and the version number 3.1.2.1.

3. Once registered the screen will confirm that an activation email will be sent and you **must** activate your account before you can login.
If you do not activate your account, you have not registered.

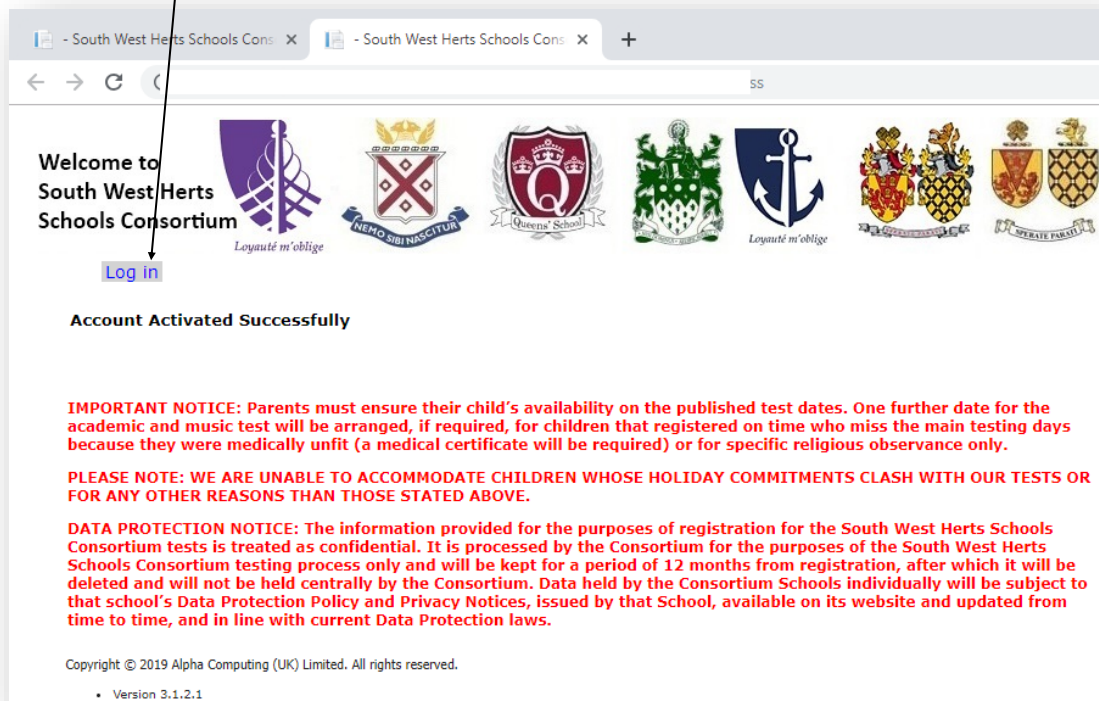


4. Please now look for the activation email in the inbox of the email address you used to register. If you are unable to find the email, please look in your junk, spam or clutter. You may want to add the no-reply email address to your address book - adminsupport@swhsregistrations.com - to ensure it is received in your inbox in the future.

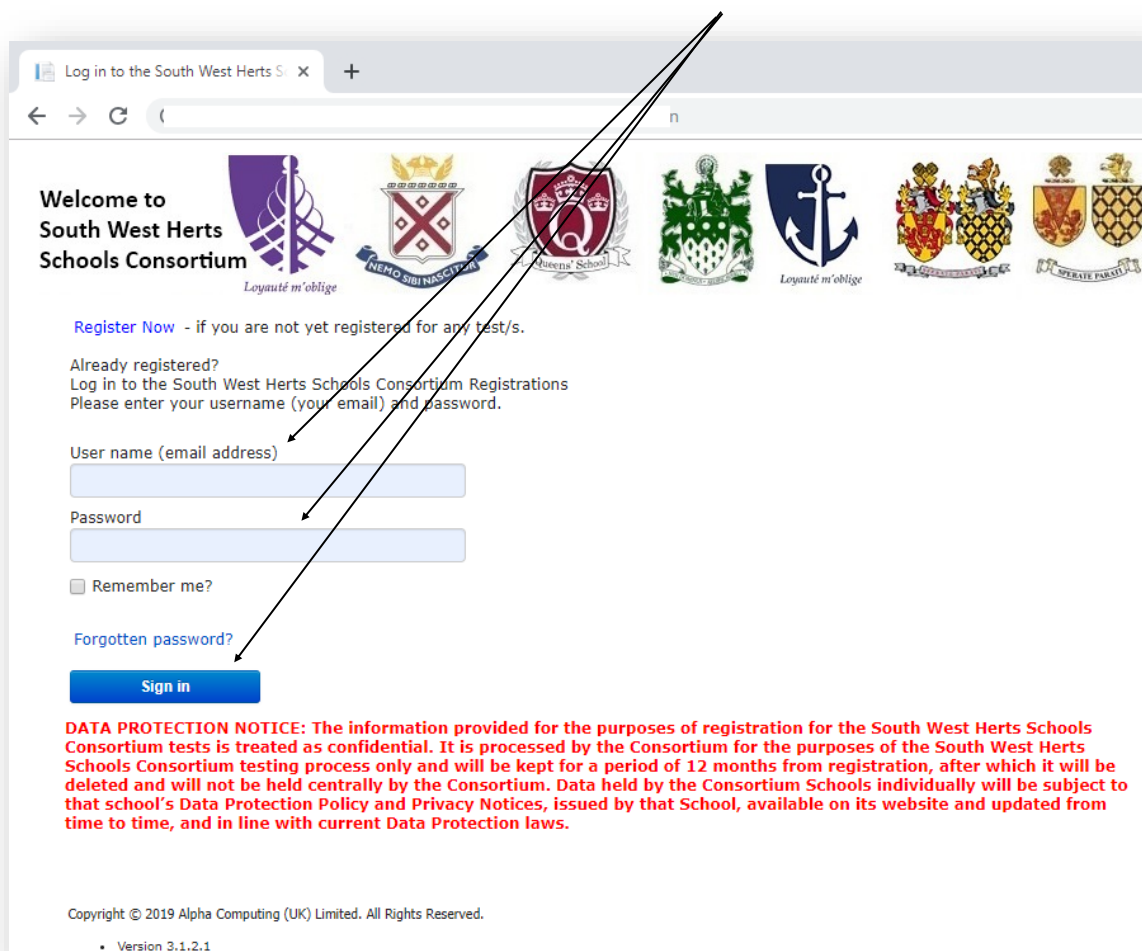
The email looks like this and you need to click here to activate your account.



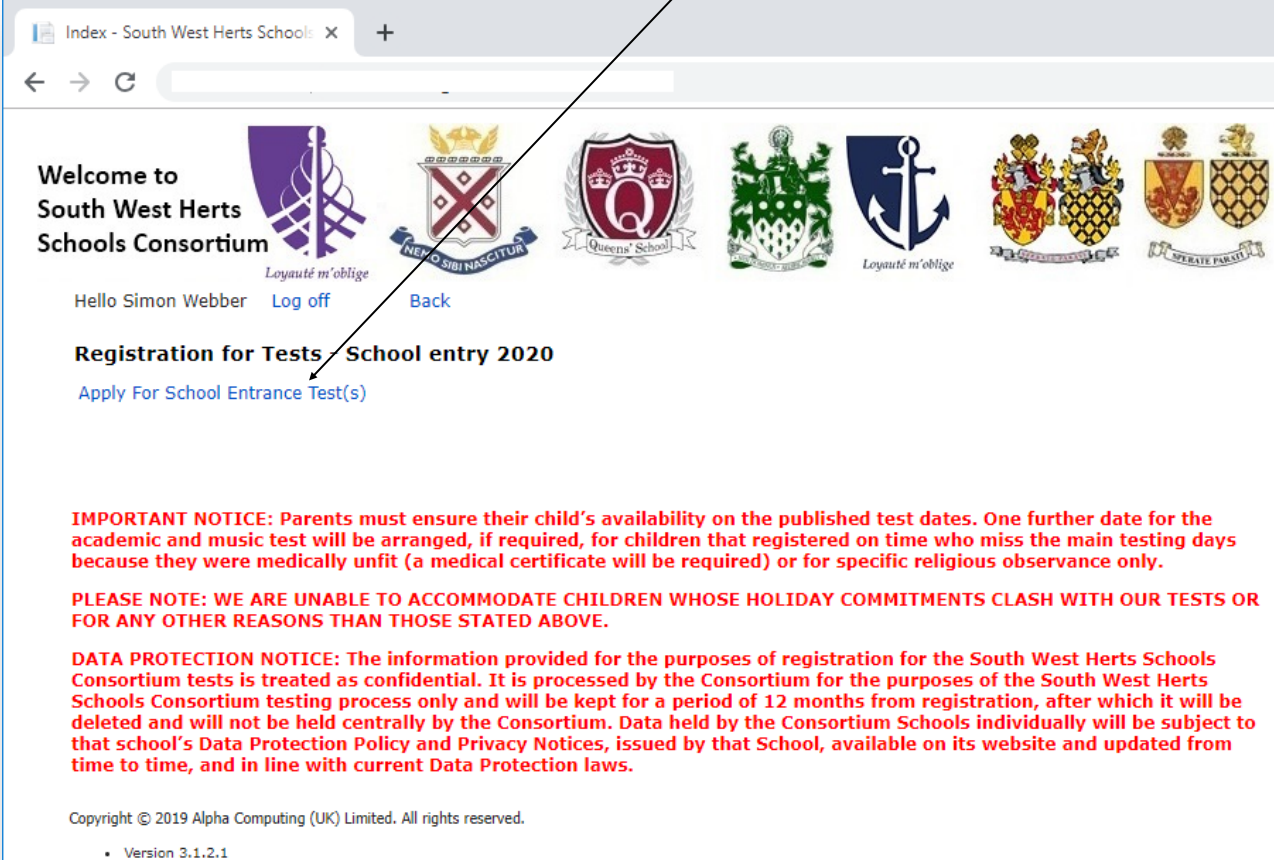
5. Once you have activated your account, you will receive this message. If you do not activate your account, you will not receive this message. This means you have NOT registered. Click on “Log in” and log in.



6. You have now created your account. Log in using the same email address and password you used to create your account.



7. Once logged in, click on “Apply For School Entrance Test(s)”. This is the link to register your child/children for the tests.



The screenshot shows a web browser window with the address bar displaying "Index - South West Herts Schools Consortium". The page features a header with the text "Welcome to South West Herts Schools Consortium" and a row of seven school crests. Below the crests, the text "Hello Simon Webber" is followed by "Log off" and "Back" links. The main content area is titled "Registration for Tests / School entry 2020" and includes a blue link "Apply For School Entrance Test(s)". Below this, there are three red text blocks: "IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days because they were medically unfit (a medical certificate will be required) or for specific religious observance only.", "PLEASE NOTE: WE ARE UNABLE TO ACCOMMODATE CHILDREN WHOSE HOLIDAY COMMITMENTS CLASH WITH OUR TESTS OR FOR ANY OTHER REASONS THAN THOSE STATED ABOVE.", and "DATA PROTECTION NOTICE: The information provided for the purposes of registration for the South West Herts Schools Consortium tests is treated as confidential. It is processed by the Consortium for the purposes of the South West Herts Schools Consortium testing process only and will be kept for a period of 12 months from registration, after which it will be deleted and will not be held centrally by the Consortium. Data held by the Consortium Schools individually will be subject to that school's Data Protection Policy and Privacy Notices, issued by that School, available on its website and updated from time to time, and in line with current Data Protection laws." At the bottom, the footer contains "Copyright © 2019 Alpha Computing (UK) Limited. All rights reserved." and "• Version 3.1.2.1".

Index - South West Herts Schools Consortium

Welcome to South West Herts Schools Consortium

Hello Simon Webber [Log off](#) [Back](#)

Registration for Tests / School entry 2020

[Apply For School Entrance Test\(s\)](#)

IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days because they were medically unfit (a medical certificate will be required) or for specific religious observance only.

PLEASE NOTE: WE ARE UNABLE TO ACCOMMODATE CHILDREN WHOSE HOLIDAY COMMITMENTS CLASH WITH OUR TESTS OR FOR ANY OTHER REASONS THAN THOSE STATED ABOVE.

DATA PROTECTION NOTICE: The information provided for the purposes of registration for the South West Herts Schools Consortium tests is treated as confidential. It is processed by the Consortium for the purposes of the South West Herts Schools Consortium testing process only and will be kept for a period of 12 months from registration, after which it will be deleted and will not be held centrally by the Consortium. Data held by the Consortium Schools individually will be subject to that school's Data Protection Policy and Privacy Notices, issued by that School, available on its website and updated from time to time, and in line with current Data Protection laws.

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• Version 3.1.2.1

8. Now complete the registration pages, reading and inputting the information carefully. You only need to register your child for the tests once.

The first page looks like this:

The screenshot shows a web browser window with the URL 'Create - South West Herts School'. The page header features the consortium's name and a row of school crests. Below the header, a personalized greeting 'Hello Simon Webber' is followed by 'Log off' and 'Back' links. The main heading is 'Registration for Tests - School entry 20'. A list of schools is provided: Croxley Danes School, Parmiter's School, Queens' School, Rickmansworth School, St Clement Danes School, Watford Grammar School for Boys, and Watford Grammar School for Girls. A paragraph explains that if applying for a place in Year 7 in September 2020 at any of these schools and wanting the child to take academic, music, or sport aptitude tests, the online form must be completed. Test dates are listed: Academic (1 September 2020), Music (September 2020), and Sports (Queens' School only) (September 2020 or September 2020). Start of second round music tests are scheduled for September 2020. Scores will be notified to parents in October 2020. A bold note states: 'PLEASE NOTE: This is NOT a school application form.' A red warning message follows: 'It is very important that you give the full, correct name of your child and that you check spellings carefully. It is important that you use the same name on all correspondence. If a different version of your child's name is used, this could lead to difficulty or delay in your application for a school place.' A footnote indicates that '*' means mandatory information. The page is labeled 'Section 1 of 3' and 'Login Details'. The 'Details for Parent' section contains form fields for Title (dropdown), Forename, Surname, Home Address (House Number/Name and Street, Address Line 2, Address Line 3, Town, County, Postcode), Contact Details (Phone Daytime, Phone Evening, Phone Mobile), and How many children are you registering (dropdown). At the bottom are 'Cancel' and 'Next' buttons.

Create - South West Herts School x +

← → ↺

Welcome to South West Herts Schools Consortium

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Logauté m'oblige

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Logauté m'oblige

Logauté m'oblige

Logauté m'oblige

Logauté m'oblige

Hello Simon Webber [Log off](#) [Back](#)

Registration for Tests - School entry 20

Croxley Danes School
Parmiter's School
Queens' School
Rickmansworth School
St Clement Danes School
Watford Grammar School for Boys
Watford Grammar School for Girls

If you might apply for a place in Year 7 in September 2020 at any of these schools and you want your child to take the academic test and/or the music or sport aptitude test, you must complete this online form.

The tests will take place on the following dates:-
Academic: 1 September 2020
Music: September 2020
Sports (Queens' School only): September 2020 or September 2020
Start of second round music tests: September 2020

Scores notified to parents: 10 October 2020

PLEASE NOTE: This is NOT a school application form.

It is very important that you give the full, correct name of your child and that you check spellings carefully. It is important that you use the same name on all correspondence. If a different version of your child's name is used, this could lead to difficulty or delay in your application for a school place.

* means mandatory information

Section 1 of 3

Login Details

Details for Parent

Title: *

Forename: *

Surname: *

Home Address:

House Number/Name and Street: *

Address Line 2:

Address Line 3:

Town: *

County: *

Postcode: *

Contact Details:

Phone Daytime: *

Phone Evening:

Phone Mobile:

How many children are you registering: *

[Cancel](#) [Next](#)

Click "Next" and proceed to the second page.


Registration Page 2

The second page looks like this:

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Welcome to
South West Herts
Schools Consortium



Loyauté m'oblige

Back

Hello Simon Webber [Log off](#)

Registration for Tests - School entry 20

It is very important that you give the full, correct name of your child and that you check spellings carefully. It is important that you use the same name on all correspondence. If a different version of your child's name is used, this could lead to difficulty or delay in your application for a school place.

* means mandatory information

Section 2 of 3

Details for Child 1

Forename: *

Surname: *

Date of Birth (dd/mm/yyyy): *

Gender: *

Current School Name (click below if not listed): *

Other School (If your school is not listed above):

Register for academic test:

Register for music test:

Register for sport test (Queens' School only):

Must be between 01/09/20 and 31/08/20 If not between this range, please contact one of the consortium schools.

Please Select ▼

Please Select If your school is not listed here, please click 'Other School' ▼

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Check

Please check the information provided above about the applicant and child(ren) is accurate.

NOTE: Children with a sibling attending Queens' school at the time of admission need not apply for the sports test. (a sibling means the brother/sister, half brother/sister, or a child of the parent or partner, in every case living in the same house Monday to Friday)

Please check Child(ren) date of birth(s) are correct *: ☐

Please confirm all other details above are correct *: ☐

By submitting this registration form I give express consent to allow Personal Data of my child/ren to be lawfully shared with the testing provider and all other schools administering the test, for the purposes of ensuring the testing process and result service are efficient and accurate.

Cancel

Previous

Next

IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days because they were medically unfit (a medical certificate will be required) or for specific religious observance only.

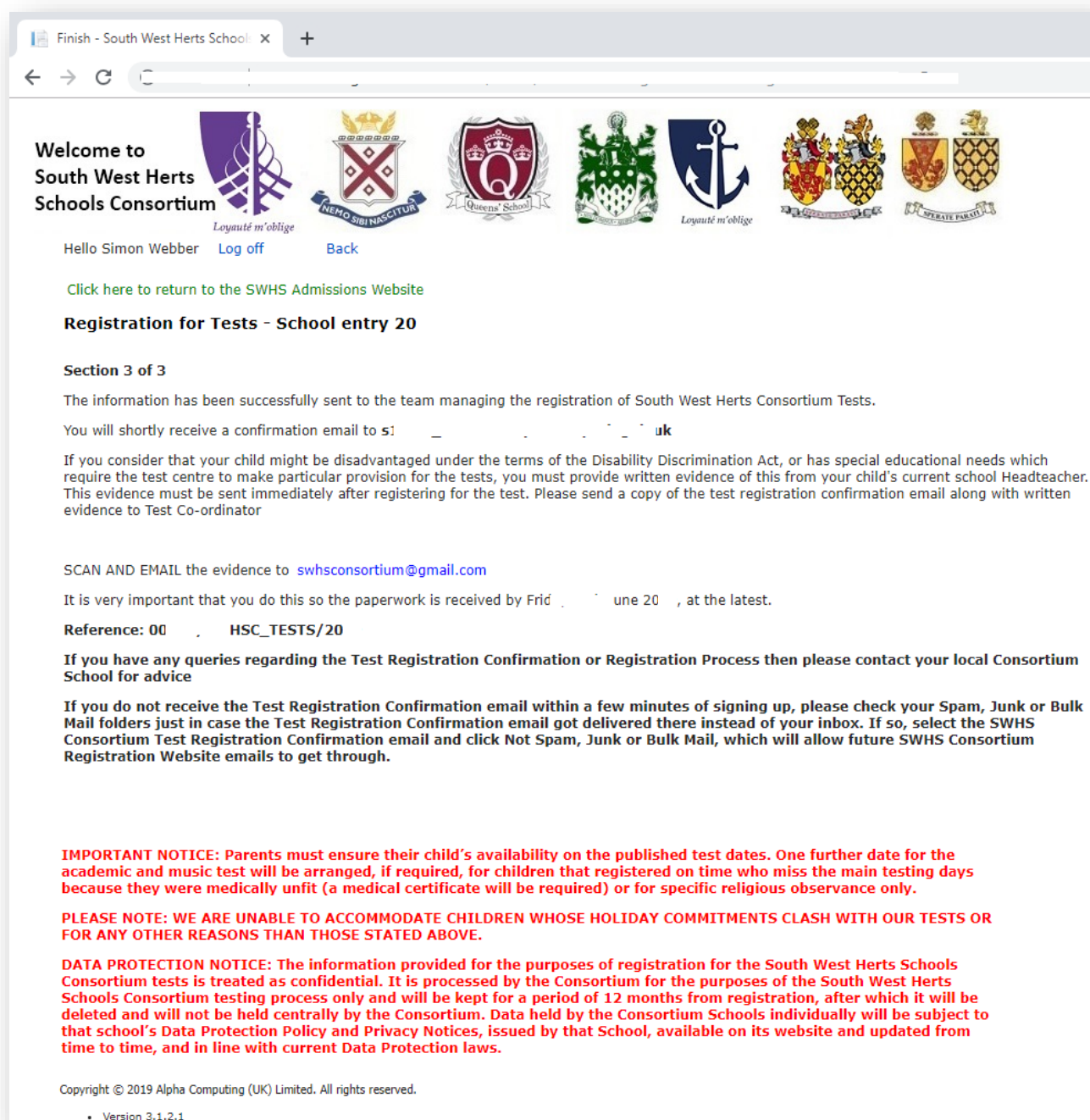
PLEASE NOTE: WE ARE UNABLE TO ACCOMMODATE CHILDREN WHOSE HOLIDAY COMMITMENTS CLASH WITH OUR TESTS OR FOR ANY OTHER REASONS THAN THOSE STATED ABOVE.

DATA PROTECTION NOTICE: The information provided for the purposes of registration for the South West Herts Schools Consortium tests is treated as confidential. It is processed by the Consortium for the purposes of the South West Herts Schools Consortium testing process only and will be kept for a period of 12 months from registration, after which it will be deleted and will not be held centrally by the Consortium. Data held by the Consortium Schools individually will be subject to that school's Data Protection Policy and Privacy Notices, issued by that School, available on its website and updated from time to time, and in line with current Data Protection laws.

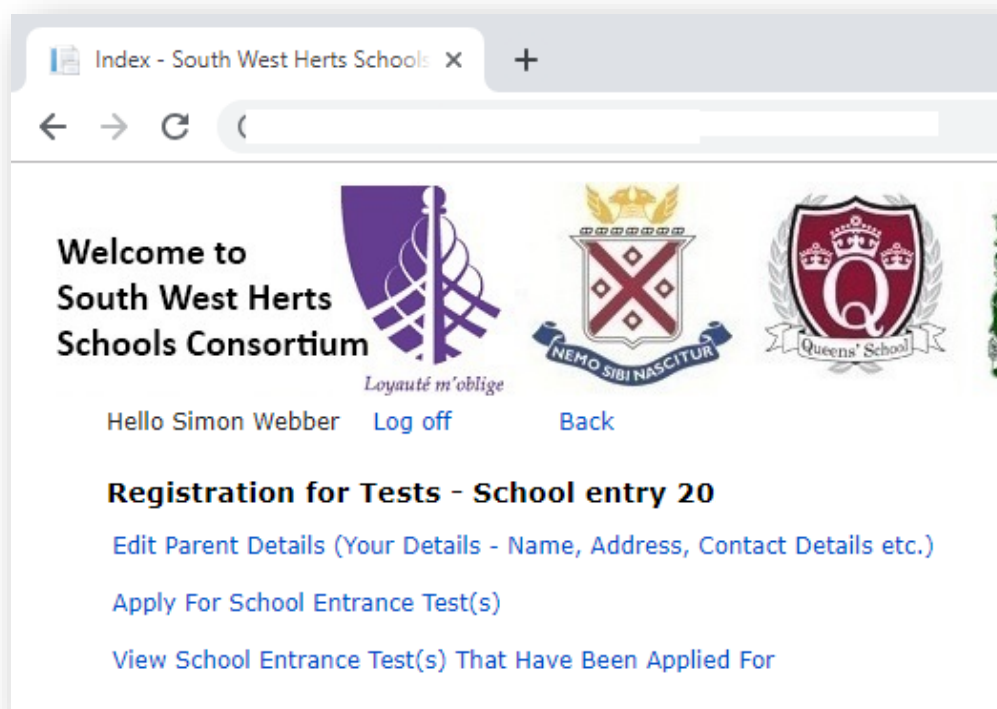
9. Once registration is completed, you can [Log out](#)/return to the [Consortium Website](#) or go [Back](#) to the registration screen by clicking on the relevant link.

You will receive an email from the Consortium providing you with your reference number and confirming all the details that you have entered. This is the **ONLY** email that you will receive. All test information is accessed via the Parent Portal and it is your responsibility to log in and check for updates throughout the test process.

That email looks like this:



10. You can now log in and view the school entrance test(s) for which you have registered your child and edit any details if required.



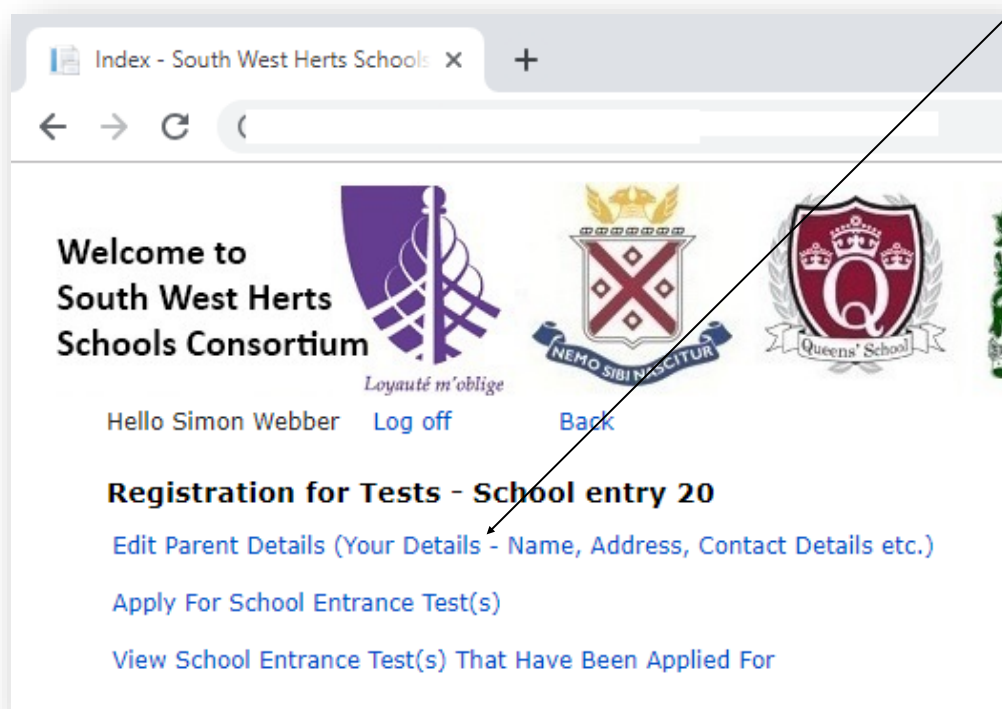
You can log in and view this information right up until the test registration period ends in June. If desired, you may withdraw your child/children from the entire test process any time up until their first allocated test day (please see page 14 for information about how to withdraw your child).

Actions	Reference	Parent	Address	Phone	Child	DOB	Gender	School	Academic Test	Music Test	Sport Test	Actions
Edit Withdraw	001 [REDACTED] ESTS/2	Mr Simon Webber	[REDACTED]	Day : [REDACTED] Eve : [REDACTED] Mobil : [REDACTED]	Billy Webber	11/09/20 [REDACTED] 00:00:00	Male	Abel Smith School Churchfields Greencoates Hertford Hertfordshire SG13 8AE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edit Withdraw

It is possible to edit your child's registration details and tests applied for, up until registration closes, at which point that option will no longer be available.
It is possible to withdraw your child/children from the test process any time up until their first allocated test day.

IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days

11. You can edit the details you originally entered by selecting this link.










12. By selecting the 'Edit Parent Details' link you can now edit the information you originally entered on **Registration Page 1** when making your application.

New Tab x Edit Parent - South West Herts Sc x +

← → ↻ (

Welcome to
South West Herts
Schools Consortium

 Loyauté m'oblige
 NEMO SIBI NASCITUR
 Queens' School

 Loyauté m'oblige

 OPERAE PARATI

Hello Simon Webber [Log off](#) [Back](#)

Parent Registration Details

Croxley Danes School
Parmer's School
Queens' School
Rickmansworth School
St Clement Danes School
Watford Grammar School for Boys
Watford Grammar School for Girls

PLEASE NOTE: This is NOT a school application form.

* means mandatory information

Login Details

Details for Parent

Title: *

Forename: *

Surname: *

Home Address:

House Number/Name and Street: *

Address Line 2:

Address Line 3:

Town: *

County: *

Postcode: *

Contact Details:

Email Address: *

Verify Email Address: *

Phone Daytime: *

Phone Evening:

Phone Mobile:

[Cancel](#) [Save](#)

13. You can edit your child's/children's registration details by selecting either of these links shown by the arrows here:

New Tab x Index - South West Herts Schools Consortium x +

← → ↻ e/ViewTests

Welcome to South West Herts Schools Consortium

Hello Simon Webber [Log off](#) [Back](#)

Registration for Tests - School entry 202

Actions	Reference	Parent	Address	Phone	Child	DOB	Gender	School	Academic Test	Music Test	Sport Test	Actions
Edit Withdraw	001 [redacted] ESTS/2	Mr Simon Webber	[redacted]	Day : [redacted] Eve : [redacted] Mobil : [redacted]	Billy Webber	11/09/20 [redacted] 00:00:00	Male	Abel Smith School Churchfields Greencoates Hertford Hertfordshire SG13 8AE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edit Withdraw

It is possible to edit your child's registration details and tests applied for, up until registration closes, at which point that option will no longer be available.
It is possible to withdraw your child/children from the test process any time up until their first allocated test day.








IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days

14. By selecting either of the 'Edit' links, you can edit the details originally entered on **Registration Page 2**, if required.

New Tab x Create - South West Herts School x +

1/13

Welcome to
South West Herts
Schools Consortium



Hello Simon Webber [Log off](#) [Back](#)

Edit Child Test Details - School entry 20

It is very important that you give the full, correct name of your child and that you check spellings carefully. It is important that you use the same name on all correspondence. If a different version of your child's name is used, this could lead to difficulty or delay in your application for a school place.

* means mandatory information

Details for Child

Forename: *
Surname: *
Date of Birth (dd/mm/yyyy): *

Gender: *
Current School Name (click below if not listed): *
Other School (If your school is not listed above):

Register for academic test:
Register for music test:
Register for sport test (Queens' School only):

Billy

Webber

11/09/20

Must be between 01/09/20 and 31/08/20 - If not between this range, please contact one of the consortium schools.

Male

Abel Smith School : Churchfields : SG13 8AE

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Check

Please check the information provided above about the child is accurate.

NOTE: Children with a sibling attending Queens' school at the time of admission need not apply for the sports test. (a sibling means the brother/sister, half brother/sister, or a child of the parent or partner, in every case living in the same house Monday to Friday)

Please check Child's date of birth is correct *:
Please confirm all other details above are correct *:

☐
☐

By submitting these registration forms I give express consent to allow Personal Data of my child/ren to be lawfully shared with the testing provider and all other schools administering the test, for the purposes of ensuring the testing process and result service are efficient and accurate.

Cancel

Save

15. You can also withdraw your child/children from the entire test process, right up until their first allocated test date by selecting either of these links.

Please note that if you withdraw your child AFTER the end of registration in June, **it will NOT be possible to reinstate your registration and your child will not be permitted to take the test in September.**

The reason for this is that the answer sheets are pre-printed by the test provider with the names of all registered candidates immediately following close of registration in June. Further, the test centres receive their allocation of candidates in July and all administration with regard to test day is completed PRIOR to the end of the academic year in preparation for test day on the first Saturday of the new academic year in September.

New Tab x Index - South West Herts School: x +

← → ↻ e/ViewTests

Welcome to South West Herts Schools Consortium

Hello Simon Webber [Log off](#) [Back](#)

Registration for Tests - School entry 20

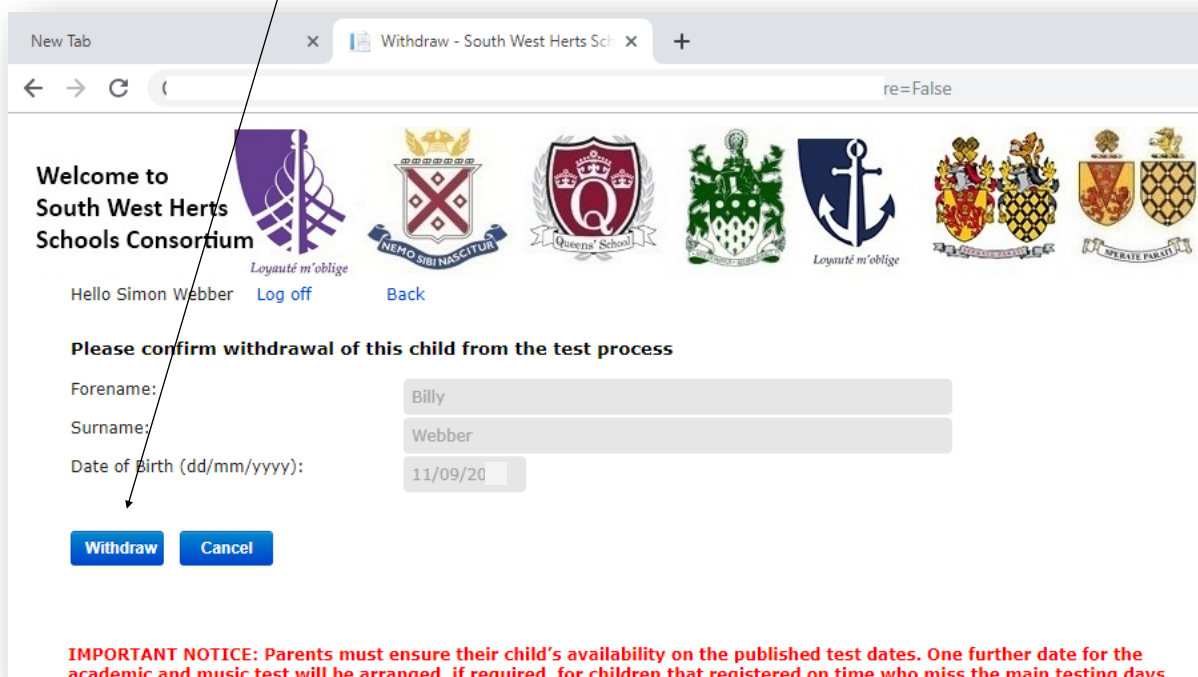
Actions	Reference	Parent	Address	Phone	Child	DOB	Gender	School	Academic Test	Music Test	Sport Test	Actions
Edit Withdraw	001 ESTS/2	Mr Simon Webber		Day : Eve : Mobil :	Billy Webber	11/09/2000	Male	Abel Smith School Churchfields Greencoates Hertford Hertfordshire SG13 8AE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edit Withdraw

It is possible to edit your child's registration details and tests applied for, up until registration closes, at which point that option will no longer be available.
It is possible to withdraw your child/children from the test process any time up until their first allocated test day.

IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days.

16. By selecting either of the 'Withdraw' links, you will be asked to confirm the withdrawal of your child from the entire test process.

By clicking “withdraw” you are confirming that you wish to remove your child from the test process.



The screenshot shows a web browser window with the title 'Withdraw - South West Herts Sch'. The page header includes the text 'Welcome to South West Herts Schools Consortium' and a greeting 'Hello Simon Webber'. There are links for 'Log off' and 'Back'. A row of school crests is displayed, including the South West Herts Schools Consortium crest and several individual school crests. The main heading is 'Please confirm withdrawal of this child from the test process'. Below this, there are input fields for 'Forename:' (containing 'Billy'), 'Surname:' (containing 'Webber'), and 'Date of Birth (dd/mm/yyyy):' (containing '11/09/20'). At the bottom, there are two buttons: 'Withdraw' and 'Cancel'. An arrow points from the text 'By clicking “withdraw”' to the 'Withdraw' button. At the very bottom, there is an 'IMPORTANT NOTICE' in red text: 'IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days'.

REMINDER: if you withdraw your child AFTER the end of registration in June, **it will NOT be possible to reinstate your registration and your child will not be permitted to take the test in September.**

The reason for this is that test centres receive their allocation of candidates in July and all administration with regard to test day is completed PRIOR to the end of the academic year in preparation for test day on the first Saturday of the new academic year in September.

17. During the testing period, when you log in, you will be able to view information at each stage of the testing process by clicking on the appropriate link.

Please note, the links shown below are dependent on:

- the entrance tests you have applied for; and
- the test arrangements (venue(s) and time(s)) for your child;

All test results will be available to view in this way. This includes:

- Your child's test results for Music Stage 1;
- if applicable, your child's Music Stage 2 test venue and time;
- Sports Test results; and
- Final standardised scores.

Please check the test calendar for the dates. This information will be available to view on the Parent Portal.

Index - South West Herts Schools Consortium x +

Welcome to South West Herts Schools Consortium

Hello Simon Webber [Log off](#) [Back](#)

Registration for Tests - School entry 20

[Edit Parent Details \(Your Details - Name, Address, Contact Details etc.\)](#)

[Apply For School Entrance Test\(s\)](#)

[View School Entrance Test\(s\) That Have Been Applied For](#)

[View My Child/Children's School Entrance Test Arrangements](#)

[View my Child/Children's Music Stage 1 Test Results](#)

IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days because they were medically unfit (a medical certificate will be required) or for specific religious observance only.

PLEASE NOTE: WE ARE UNABLE TO ACCOMMODATE CHILDREN WHOSE HOLIDAY COMMITMENTS CLASH WITH OUR TESTS OR FOR ANY OTHER REASONS THAN THOSE STATED ABOVE.

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• Version 3.1.2.1

18. Example of the email that you will receive.

Please check these details in the email carefully. The email will also provide you with a link to log in to the secure registration website to keep up-to-date with information throughout the testing process.

If you discover you have made an error please do not register again. Log back in to your account and make your amendments. Please note you will not be able to make any amendments after the close of registration in June.

S

support@swhsregistrations.uk | si | l.com

01

South West Herts Schools Consortium Test Registration Confirmation - 00

15/20

Please note, this is the only email you will receive directly from SWH Consortium as a result of registering your child for the test. You will not be contacted by email again.

You **MUST** regularly log on to the secure web page www.swhsregistrations.co.uk to keep yourself informed of the complete testing process.

You will find:-

- initial registration for the tests
- allocation of the test centre for the tests you wish your child to take – 1, y 20 12:30 PM
- allocation of (if your child is successful in Music Stage 1)
- results of tests – October 20

Please see the [calendar](#) for further information on timescales and deadlines.

***** Please remember that it is your responsibility, as a parent/carer, to log on to the secure website to view the information at the appropriate times throughout the testing process *****

IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days because they were medically unfit (a medical certificate will be required) or for specific religious observance only.

PLEASE NOTE : WE ARE UNABLE TO ACCOMMODATE CHILDREN WHOSE HOLIDAY COMMITMENTS CLASH WITH OUR TESTS OR FOR ANY OTHER REASONS THAN THOSE STATED ABOVE.

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Registration Details Submitted:

Reference Number: 00 3/20

Applicant Details:

Name: Mr Simon Webb



Please note, this is the only email you will receive directly from SWH Consortium as a result of registering your child for the test. You will not be contacted by email again.

You **MUST** regularly log on to the secure web page www.swhsregistrations.co.uk to keep yourself informed of the complete testing process.

You will find:-

- initial registration for the tests
- allocation of the test centre for the tests you wish your child to take – 1 July 2020 12:30 PM
- allocation of (if your child is successful in Music Stage 1)
- results of tests – 10 October 2020

Please see the [calendar](#) for further information on timescales and deadlines.

***** Please remember that it is your responsibility, as a parent/carer, to log on to the secure website to view the information at the appropriate times throughout the testing process *****

IMPORTANT NOTICE: Parents must ensure their child's availability on the published test dates. One further date for the academic and music test will be arranged, if required, for children that registered on time who miss the main testing days because they were medically unfit (a medical certificate will be required) or for specific religious observance only.

PLEASE NOTE : WE ARE UNABLE TO ACCOMMODATE CHILDREN WHOSE HOLIDAY COMMITMENTS CLASH WITH OUR TESTS OR FOR ANY OTHER REASONS THAN THOSE STATED ABOVE.

DATA PROTECTION NOTICE: The information provided for the purposes of registration for the South West Herts Schools Consortium tests is treated as confidential. It is processed by the Consortium for the purposes of the South West Herts Schools Consortium testing process only and will be kept for a period of 12 months from registration, after which it will be deleted and will not be held centrally by the Consortium. Data held by the Consortium Schools individually will be subject to that school's Data Protection Policy and Privacy Notices, issued by that School, available on its website and updated from time to time, and in line with current Data Protection laws.

Registration Details Submitted:

Reference Number: 0001 _ STS/20

Applicant Details:

Name: Mr Simon Webber

Address: 123

Phone Day: 01234

Phone Eve:

Phone Mobile:

Email Address:

Children Registered for Tests: 1

Child Details:

Cont/d

Child Details:

Forename: [Joseph](#) Surname: [Webber](#)

Date of Birth: [20/09/20](#) Gender: [Male](#)

Current School Name and Postcode: [Abel Smith School, SG13 8AE](#)

Application for academic test: [Y](#)

Application for music test: [Y](#)

Application for sport tests (Queens School only): [Y](#)

Test Date:

The tests will take place on the following dates:-

Academic: [September 20](#)

Music: [September 20](#)

Sports (Queens' School only): [September 20](#) or [September 20](#)

Start of second round music tests: [September 20](#)

Scores notified to parents: [October 20](#)

PLEASE NOTE

If you consider that your child might be disadvantaged under the terms of the Disability Discrimination Act, or has special educational needs which require the test centre to make particular provision for the tests, you must provide written evidence of this from your child's current school Headteacher. This evidence must be sent immediately after registering for the test. Please send a copy of the test registration confirmation email along with the written evidence to Test Co-ordinator

SCAN AND EMAIL the evidence to swhsconsortium@gmail.com

It is very important that you do this so the paperwork is received by Friday [June 20](#) , at the latest.

**** PLEASE DO NOT REPLY TO THIS EMAIL - IT IS NOT MONITORED **.**

If you have any queries regarding the Test Registration Confirmation or Registration Process then please contact your local Consortium School for advice.

Form submitted: 08:33 02/04/20

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